**Appendix I**

**

An Bord Oideachais agus Oiliúna Chathair Bhaile Átha Cliath

City of Dublin Education and Training Board

**Cycle-To-Work Scheme**

# Application Form 2023

**Staff Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Staff No. (as per payslip) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Ph. No.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Goods** | **Description** | **Price (Incl. VAT)** |
| Bicycle/Pedelec |  |  |
| **Cycle helmet (conforming to Euro standard EN1078)** |  |  |
| **Bells & bulb horn** |  |  |
| **Lights, incl. dynamo packs** |  |  |
| **Mirrors & mudguards** |  |  |
| **Cycle clips & dress guards** |  |  |
| **Panniers, luggage carriers & straps** |  |  |
| **Locks & chains** |  |  |
| **Pumps, puncture repair kits, cycle tool kits & tyre sealant** |  |  |
| **Reflective clothing, white front & spoke reflectors** |  |  |
| **Delivery Charges** |  |  |
| **Total** |  |  |

**Attach Invoice for Bicycle/Equipment of Total Ordered up to** €**1,250/ €1,500 (electric bike)**

I confirm that the above details are correct and payment is to be made to the below supplier on my behalf.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### **To Be Completed By the Supplier**

Supplier’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ VAT No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please forward with **bank details** in writing on company letterhead to: Cycle to Work Scheme, CDETB, Merrion Road, Ballsbridge, Dublin 4. **Payment will be made by Electronic Funds Transfer only.**